

## Colton City Council Meeting January 14, 2019

The Colton City Council met in regular session on Monday January 14, 2019 at Colton City Hall. Mayor Lehman called the meeting to order at 7:30 with the following members present for roll call: Jeff Pedersen, Swartwout, Bunde, Jensen and Koopman. Both Madison and Jerrit Pedersen were present for city personnel.

Members of the Colton Community Housing were present during public time to speak to the council regarding the new digital sign that they have donated to the community in thanks for all of the support over the years. There was some discussion on who would take over financial ownership going forward of the sign, but no decision was made at this time.

A motion was made by Swartwout and seconded by Bunde to approve the minutes for both the regular meeting held on December 10, 2018 and the special meeting held on December 19, 2018. All members present voted aye.

### **Department Reports:**

**Fire Department** – Koopman gave the Fire/EMT reports for Dec. 2018.

**Park and Recreation** – The new lights for the baseball field will be delivered and installed the first week of February.

**Sheriff** – 72.07 hours were logged in the city for the month of December.

**Public Works** – The city received a request to place stop signs on 5<sup>th</sup> and Sherman and also at 5<sup>th</sup> and Dakota to stop the east/west traffic. After some discussion Bunde made a motion to not place stop signs at either intersection. The motion was seconded by Jensen, and passed with all members voting aye.

Jerrit Pedersen reported to the council that First Rate will be in town the week of January 21<sup>st</sup> to clean out the waterway between 2<sup>nd</sup> and 3<sup>rd</sup> Streets.

**City Administrator/Municipal Finance Officer** – City Hall will also be closed Monday, January 21<sup>st</sup> for MLK Holiday and Friday, January 25<sup>th</sup>.

Madison spoke to the council regarding upcoming legislation that could affect the city.

Per the request of the city attorney Madison reviewed with the council Conflict of Interest Policy that was adopted when they passed Resolution #8-2017.

The Equalization Board will be meeting on Monday, March 19<sup>th</sup>. Madison will post in the paper when appeals can begin to be filed.

A motion was made by Koopman to approve all claims in the amount of \$63,799.48. The motion was seconded by Swartwout and carried with all members voting aye. The claims list is as follows: 941 DEPOSIT \$2,421.53 December quarterly deposit; ANDERSON PUBLICATION \$388.77 publishing; BADGER METER \$54 monthly fee; BANNER \$32,209.75 engineering; BANYON \$2295 beacon meter conversion; CLASSIC CORNER \$238.01 gas; FEDERAL LICENSING \$124 dues for meter reader; GARBAGE N MORE \$400 annual garbage service; GOLDEN WEST \$274.85 phone; MADISON, HEATHER \$163.17 postage/supplies; MEIERHENRY SARGENT \$156 attorney fees; MID AMERICAN ENERGY COMPANY \$786.55 natural gas; MINNEHAHA COMMUNITY WATER \$2253.30 rural water; MUSCO \$500 contract closing fees; PEDERSEN, JERRIT \$60.39 supplies; RURAL DEVELOPMENT \$1437 loan payment; SD DENR FISCAL MANAGEMENT \$900 2019 dues; SD DEPARTMENT OF HEALTH \$271 lab tests; SD MOTOR VEHICLE DIVISION \$16.75 license plates; SD DEPARTMENT OF REVENUE \$24.15 sales tax; SD WATER & WASTEWATER \$10 2019 dues; SDRS \$1008.81 retirement; SIOUX VALLY ENERGY

\$972.77 electric; SECG \$1071 dues; US BANKCORP \$15728.58 loan payments; VERIZON \$34.10 cell phone; PAYROLL \$10614.53.

Resolution 1-2019 regarding salaries/compensation was presented to the council. Swartwout made a motion to accept the resolution, Jensen seconded the motion. A roll call vote was taken, the motion passed with 5 members voting aye. Resolution 1-2019 reads as follows:

RESOLUTION 1-2019

WHEREAS, SDCL 9-13-28 requires that the governing body of every municipality shall fix and determine by ordinance or resolution, the amount of salaries and compensation of all municipal officers and the time at which the same shall be paid; WHEREAS, it is in the best interests of the City of Colton to pay a competitive wage to attract and retain the best employees and elected officials to serve the community;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Colton that the following resolution, repealing all prior salary and wage resolutions, be passed and approved. The Mayor and Council shall be paid once a month and all other officers and employees shall be paid bi-weekly at the following yearly salary or hourly wage.

PROVIDED, HOWEVER, the Council may make wage increases for the following: completion of education requirements, certification tests, fulfillment of job requirements set at the date of employment and length of service to the City. The Council may also exceed set wage limits if agreed to by the City Council.

Mayor	\$ 4,800.00 annually
Council Members	\$ 1,500.00 annually
City Administrator/ Municipal Finance Officer	\$ 39,700 annually + comp time + SDRS Retirement
Public Works Supt.	\$ 17.20 hourly 40 hours + comp time + SDRS Retirement
Rubble Site Attendant	\$ 9.10 hourly 1 <sup>st</sup> yr +.25 each add'l year with a maximum of \$10/hr
Summer Help (mowing, etc)	\$ 10.00 hourly 1 <sup>st</sup> yr +.25 each add'l year with a maximum of \$12/hr
Pool Manager	\$ 10.50 1 <sup>st</sup> year + .25 each add'l year with a maximum of \$12/hr
Lifeguards	\$ 9.25 1 <sup>st</sup> year + .25 each add'l year with a maximum of \$12.00/hr
Election Works	\$130.00 per day
Laborers	Minimum wage
Planning & Zoning Members	\$25 per meeting

BE IT RESOLVED that the Mayor and Council hereby authorizes these salaries and wages to take effect January 14, 2019. BE IT FURTHER RESOLVED that the Mayor and Council shall determine all foregoing salaries and wages. The foregoing resolution was introduced by Swartwout, who moved for its passage and adoption; Jensen seconded the motion. A roll call vote was taken with five members voting aye.

Whereupon Mayor Lehman declared the resolution passed and adopted and instructed the Municipal Finance Officer to publish this resolution in the official newspaper of the city and to comply otherwise with all applicable notice requirements of the law.

Adopted this 14<sup>th</sup> day of January, 2019

Resolution 2-2019 regarding fees/fines was presented to the council. Bunde made a motion to accept the resolution. Jeff Pedersen seconded the motion, a roll call vote was taken and the resolution passed with 4 ayes and one abstains. Resolution reads as follows:

RESOLUTION 2-2019

WHEREAS, the City of Colton has determined the need to set the following fees and fines:

FEES

Dance License	\$ 25.00 per event or \$100.00 annually
Temporary Malt Beverage License	\$25.00 per event
Animal License	\$ 5.00 per animal
Sanitation Service License	\$200.00 annually
Transient Merchant, Auctioneers, Peddler, Solicitors License	\$50.00 per 30 days
Circus	\$ 50.00 per day

Menageries	\$ 50.00 per day
Sideshow	\$ 25.00 per day
Carnival	\$ 50.00 per day
Swimming Pool Daily Pass	\$ 1.00 per session
Swimming Pool Season Pass	\$ 40.00 single pass
	\$ 75.00 family pass
Swimming Pool Party	\$ 100.00 – 1.5 hours
	(2 lifeguards required)
Water Tap-In Fee	\$400.00 one-time fee for new service lines for 5/8 hookup – additional charges will be charged for larger hookups
Sewer Tap-In Fee	\$250.00 one-time fee for new service lines
Rubble Site Maintenance Fee	\$1.00 per utility bill per month
Camping Pads	\$15.00 per day includes electric and water
<b>FINES</b>	
Animal Running At Large	\$ 50.00 for first offense each animal
Animal Disturbing the Peace	\$ 50.00 each offense
Animal No Collar with Rabies Tags	\$ 50.00 each offense
Failure to License an Animal	\$ 50.00 each animal
Curfew Violation	\$ 100.00 each offense
Solid Waste Disposal Site Violation	\$ 200.00 each offense
Parking Prohibited/Obstructing Snow Removal	\$ 50.00 per day
Abandoned, Wrecked or Dismantled Vehicle	\$ 50.00 per day
Unauthorized Burn	\$ 50.00 each offense
Return Check Penalty	\$ 30.00 per item returned

BE IT RESOLVED the City of Colton hereby authorizes these fees and fines to take effect January 14, 2019 and hereby designates these charges to be enforced and collected by the appropriate agency.

The foregoing resolution was introduced by Bunde who moved for its passage and adoption; council member Jeff Pedersen seconded the motion. A roll call vote was taken with 4 voting aye and one abstains. Motion passed.

Whereupon Mayor Lehman declared the resolution passed and adopted and instructed the Municipal Finance Officer to publish this resolution in the official newspaper of the city and to comply otherwise with all applicable notice requirements of the law.

Adopted this 14<sup>th</sup> day of January, 2019.

Madison reminded the council of the special meeting that will be held on January 22<sup>nd</sup> at 7pm. They will be meeting with the pool committee and hearing about the future plans for the Colton Pool.

Bunde made a motion to set the 2019 election date for April 9, 2019 it was seconded by Swartwout. All present members voting aye.

The meeting was adjourned at 8:16 pm on a motion from Jeff Pedersen and a second from Swartwout.

**Heather Madison**

**City Administrator**

**Published 1 time at the total approximate cost of \_\_\_\_\_**