

Colton City Council Meeting  
Monday, November 11, 2019  
City Hall  
6:30 pm

**1. Call to Order:**

**2. Roll call:**

<input type="checkbox"/> Mayor Lehman	<input type="checkbox"/> Colby Jensen
<input type="checkbox"/> Jeff Pedersen	<input type="checkbox"/> Becky Sehr
<input type="checkbox"/> Riley Amundson	<input type="checkbox"/> Diam Nesheim
<input type="checkbox"/> Trevor Bunde	

**3. Public Time:**

**4. Minutes:**

**5. Department Reports:**

- a) Fire Department
- b) Parks/Recreation
- c) Sheriff – 70.52 hours
- d) Public Works
  - Water tower paint/repair
- e) City Administrator/Municipal Finance Officer

**6. Claims:**

**7. Items to be address by the Council**

- Banner Update: Upcoming project/Update on current project
- Yearend Meeting Date/Time

**8. Executive Session(SDCL 1-25-2) personnel if needed:**

**9. Adjournment:**

Heather Madison  
City Administrator

Colton City Council Meeting  
October 14, 2019

The Colton City Council met in regular session on Monday, October 14, 2019 at Colton City Hall. Council President Jensen called the meeting to order at 6:30 pm with the following members present for roll call: Jeff Pedersen, Bunde, Amundson, Nesheim and Sehr. Madison and Jerrit Pedersen were both present for city personnel. Mayor Lehman was absent with cause.

No one was present for public time.

A motion was made by Bunde and seconded by Sehr to approve the minutes for the regular meeting held on September 9, 2019. All members present voted aye.

**Department Reports:**

**Fire Department** – NA

**Park and Recreation** – New benches for the small pool will be donated by the Lions Club and built by a member of the Tri Valley Ag class.

**Sheriff** – 67.48 hours were logged in the city for the month of September.

**Public Works** – Jerrit Pedersen would like to remind everyone that ALL sump pumps must be discharged outside. The lift station is currently running for 17 hours per day, it is designed to run from 3-5 hours per day.

**City Administrator/Municipal Finance Officer** – City finances were discussed. Madison presented a class action notice regarding opioids to the council. All U.S. Counties, Cities and Local Governments are included. No action was needed to continue to be part of this. Madison will be out of the office Friday, October 25<sup>th</sup>.

A motion was made by Bunde to approve all claims in the amount of \$106,701.10. The motion was seconded by Sehr and carried with all members voting aye. The claims list is as follows: 941 DEPOSIT \$1,838.98 September deposit; A & B BUSINESS \$105.17 copier; ANDERSON PUBLICATIONS \$271.62 August publications; BADGER METER \$102.90 service agreement; BANNER \$17,359.05 engineering; BAYON \$2,385 software; BOEN & ASSOCIATES \$39,704.99 insurance; BURGERS TRUCKING \$88.34 trash pump rental; CAMPBELL SUPPLY \$213.33 supplies; CLASSIC CORNER \$418.29 fuel; CNA SURETY \$525 FO bond; CORTRUST BANK \$702.26 credit card payment; DELL RAPIDS LUMBER \$56 trash pump rental; DICK JOHNSON & SONS CONST. \$110 repairs; FIRST RATE EXCAVATE \$6,133.65 repairs; GEOTECK \$2,900 soil sampling; GILLESPIE \$71.95 supplies; GOLDEN WEST \$423.26 phone/fax; KIBBLE EQUIPMENT \$5,950 broom for tractor; MEIERHENRY SARGETN \$420 attorney fees; MID AMERICAN ENERGY COMPANY \$46.04 natural gas; MINNEHAHA COMMUNITY WATER \$2,732.39 rural water; PEDERSEN, JERRIT \$168 calibration gas cylinder; RUAL DEVELOPMENT \$1,437 loan; SD DEPARTMENT OF HEALTH \$181 lab tests; SD DEPARTMENT OF LABOR \$38.53 3<sup>rd</sup> qtr payment; SD DEPARTMENT OF REVENUE \$7.60 sales tax; SD ONE CALL \$15.75 locates; SDRS \$696.88 retirement; SIMMEMON, WENDY \$240 bat house reimbursement; SIOUX VALLY ENERGY \$2,801.69 electric; STAN HOUSTON EQUIPMENT \$1320.89 trash pump; US BANK \$15,728.58 loan payment; VAN DIEST SUPPLY \$1,472.30 chemicals; VERIZON \$34.66 cell phone.

The 2020 Alcoholic Beverage License renewals for TJz, Classic Corner, Colton Fire Department and the Dollar General were presented to the council for their renewal. Bunde made a motion renewal all the of licenses, the motion was seconded by Sehr. Motion passed with all members voting aye. The meeting was adjourned at 6:48pm with a motion and a second.

**Heather Madison**  
**City Administrator**

**Published 1 time at the total approximate cost of \_\_\_\_\_**

Colton City Council Meeting  
October 21, 2019

The Colton City Council met in special session on Monday, October 21, 2019 at Colton City Hall. Mayor Lehman called the meeting to order at 5:30 pm with the following members present for roll call: Nesheim, Pedersen, Amundson, Bunde, Jensen and Sehr. Madison and Jerrit Pedersen were also present for city personnel.

Bunde made a motion to enter into executive session for to review communications from legal counsel regarding the pending litigation (SDCL 1-25-2(3)). The motion was seconded by Nesheim.

Bunde made a motion to exit out of executive session; the motion was seconded by Sehr, and carried with all members voting aye.

The meeting was adjourned at 6:05 pm on a motion from Pedersen and a second from Amundson.

**Heather Madison**  
**City Administrator**

**Published 1 time at the total approximate cost of \_\_\_\_\_**

# Colton Patrol Hours

## October 2019

Patrol Hours

### Blue Days

CAVE, JUSTIN	1.74
ESCHEN, ADAM	0.20

### Blue Nights

COURT, TAYLOR	1.05
KAISER, PATRICK	5.54
ROEDER, JASON	3.52
SMITH, NEVILLE	3.73

### Yellow Days

BURNS, JASON	12.34
JASTRAM, MARK	0.80

### Yellow Nights

EARLEY STONEARROW, SKYLER	4.32
MITCHELL, LINC	6.16

### Rover

ACUNA ACOSTA, SEBASTIAN	3.24
ESCHEN, ADAM	8.48
JOHNSON, RICHARD	5.24
LAMMER, JUSTIN	4.68
PATTERSON, JOSHUA	2.18
RYAN, PHILLIP	1.07
SCHUSTER, PAUL	6.23

<b>Contracted Hours</b>	65.00
<b>Total Hours for October</b>	70.52
<b>Over/Under</b>	5.52



PO Box 45  
Sioux Center, Iowa 51250  
Office: (712) 722-3972

November 7, 2019

Mr. Jerrit Pedersen  
Water Superintendent  
City of Colton  
P.O. Box 66  
309 East 4th Street  
Colton, SD 57018

**RE: Proposal for Consulting and NACE Certified Coating Inspection Services**

Dear Mr. Pedersen:

This is in response to your request for a proposal for critical stage inspection services and specifications for the exterior recoating of the City of Colton's elevated water storage tank.

A NACE Coating Inspector from Owens Inspection Services, LLC will make site visits to observe the workmanship of the contractor and to verify that the work is being accomplished as specified. Typical Critical stage observations will be made following the surface preparation of each section, after each coat has been applied, and following completion of the project. A variety of instruments will be available to measure surface temperature, humidity and dew point, wet and dry paint thickness, surface profile, surface contaminants, adhesion and voids in the coating. The observations will be documented in written reports with photos that will be provided to you with a final report at the end of the project.

For a lump sum fee of \$4,000, we will prepare specifications and Request for Proposal documents and assist the City of Colton to solicit proposals from qualified contractors and award the contract at the end of the procedure. The City of Colton shall create and administer the contract documents required for the project.

We estimate the following time/fee requirements per trip and contemplate a minimum of eight trips to complete the project and final written report:

Technician time:	5 hours @ \$88.00 per hour	\$440.00
Travel:	178 miles round trip @ \$0.80 per mile	\$142.40
Administrative Time:	1 hour @\$46.32 per hour	\$46.32
	Total Estimated Fee per Trip	\$628.72
	Total estimated fee for eight trips	\$5,029.76
	Total estimated fee per Project	\$9,029.76

We appreciate this opportunity to provide our proposal and look forward to your response. If our proposal is acceptable, please contact me so we may prepare a Standard Short Form Agreement and schedule the work. If you have any questions or need additional information, feel free to contact me at 712 230-0031 or by email at [dpowens@premieronline.net](mailto:dpowens@premieronline.net).

Sincerely,

A handwritten signature in black ink that reads 'Alex Owens'.

Alexander Owens  
Project Manager

APO/jo

## City Administrator/Finance Officer Report

1. Receipts & Disbursements Questions
2. 2019 Holiday Season
  - Wednesday, November 27<sup>th</sup> – Friday, November 29<sup>th</sup> – Thanksgiving Holiday
  - Friday, November 29<sup>th</sup> – Day After Thanksgiving
  - Tuesday, December 24<sup>th</sup> – Friday, December 27<sup>th</sup>
  - Tuesday, December 31<sup>st</sup> & January 1<sup>st</sup>

**\*Check Summary Register©**

November 2019

Name	Check Date	Check Amt	
<b>10100 Cash</b>			
Paid Chk# 040242	941 Deposit	11/11/2019	\$1,829.87 Oct Deposit
Paid Chk# 040243	A & B BUSINESS INC	11/11/2019	\$105.17 R/M Coppier
Paid Chk# 040244	ANDERSON PUBLICATIONS	11/11/2019	\$109.52 Publications
Paid Chk# 040245	A-OX WELDING	11/11/2019	\$50.45 Supplies
Paid Chk# 040246	BADGER METER	11/11/2019	\$48.90 Services for Oct 2019
Paid Chk# 040247	CAMPBELL SUPPLY CO	11/11/2019	\$173.29 Supplies
Paid Chk# 040248	CITY OF SIOUX FALLS	11/11/2019	\$43.50 Lab Tests
Paid Chk# 040249	CLASSIC CORNER	11/11/2019	\$286.14 Gas
Paid Chk# 040250	COLTON FIRE DEPARTMENT	11/11/2019	\$600.00 2020 Calendar
Paid Chk# 040251	CORTRUST BANK	11/11/2019	\$187.30 Suppleis/Postage
Paid Chk# 040252	GOLDEN WEST	11/11/2019	\$428.12 Phone/Fax
Paid Chk# 040253	MEIERHENRY SARGENT LLP	11/11/2019	\$999.85 Attorney Fees
Paid Chk# 040254	MID-AMERICAN ENERGY COMP	11/11/2019	\$119.29 Natural Gas
Paid Chk# 040255	MINNEHAHA COMMUNITY WATE	11/11/2019	\$2,748.15 Rural Water
Paid Chk# 040256	MINNEHAHA COUNTY SHERIFF	11/11/2019	\$6,770.40 4th Qtr Payment
Paid Chk# 040257	PRESSURE WASHER SPECIALIS	11/11/2019	\$75.00 Repairs
Paid Chk# 040258	ROTO-ROOTER	11/11/2019	\$365.00 Truck Jet
Paid Chk# 040259	RURAL DEVELOPMENT	11/11/2019	\$1,437.00 Loan Payment
Paid Chk# 040260	SD DEPARTMENT OF HEALTH	11/11/2019	\$74.00 Lab Tests
Paid Chk# 040261	SD DEPARTMENT OF REVENUE	11/11/2019	\$23.66 Sales Tax
Paid Chk# 040262	SD ONE CALL	11/11/2019	\$34.65 Locates
Paid Chk# 040263	SDML	11/11/2019	\$901.17 2020 Dues
Paid Chk# 040264	SDRS	11/11/2019	\$732.88 SDRS Oct Deposit
Paid Chk# 040265	SIOUX VALLEY ENERGY	11/11/2019	\$2,698.44 Electric
Paid Chk# 040266	VERIZON WIRELESS	11/11/2019	\$34.73 Cell Phone
	<b>Total Checks</b>		<b>\$20,876.48</b>

FILTER: None