

City of Colton City Council
Regular Monthly Meeting Agenda
Date: 12/18/2023 Time: 7:00 pm
Colton City Hall 309 E 4th St, Colton, SD, 57018

- 1) Call to order / Roll call:
 T. Bunde R. Amundson C. Foster T. Evans J. Hulscher J. Lyon M. Wochnick
 M. Fraser J. Pedersen
- 2) Public Time:
 - a. Colton American Legion Julie Blanchette
 - i. Replace current light fixtures using LED bulbs at the Veteran Memorial in Redway Park
 - ii. Replace tree South of Memorial due to proximity to its shredding flags.
- 3) Public hearing(s):
- 4) Reports/Other business:
 - a. Minnehaha County Sherrif's monthly report & call log.
 - b. Colton Public Works Colton City truck purchase.
 - c. Colton Mayor 2024 baseball sponsorship letter.
- 5) Quotes:
 - a. Colton Finance Office online payment processor.
 - b. Colton Finance Office Cloud-based phone system.
 - c. Colton Public Works payloader motor valve adjustment.
 - d. Colton Finance Office Midco City Hall internet.
- 6) Ordinances, resolutions, policies, motions:
 - a. Approve Agenda 11/13/23.
 - b. Approve Meeting Minutes 11/13/23.
 - c. Approve Agenda 11/20/23.
 - d. Approve Meeting Minutes 11/20/23.
 - e. Change City Council meeting time.
 - f. Platted Blocks C and D Colton Cemetery Addition at 703 E 7th St.
 - g. Colton City Claims.
- 7) Adjourn:

Regular Monthly Meeting Minutes

Date: 12/18/2023

- 1) **Call to order / Roll call:** At 7:06 pm the meeting was called to order by Mayor Bunde in Colton City Hall. Answering roll call were Amundson Riley, Foster Chas, Evans Tyler, Lyon Julie, Wochnick Matthew, and Mayor Bunde Trevor. Hulscher Joe was absent with cause. City staff present were Public Works Superintendent Pedersen Jerrit and Finance Officer Fraser Mikayla.
- 2) **Public Time:**
 - a. Julie Blanchette from the Colton American Legion (Post 206) addressed the council about the Veteran Memorial; in Redway Park. The existing lighting fixtures are worn out and need to be replaced. The Bob & Marty Van Heerde Memorial tree to the South has grown over the top of the Memorial, preventing flags from being flown due to the branches shredding them. Post 206 has a budget amount of \$1200 towards the project. The council agreed to investigate new LED lighting fixtures and reach out to the Van Heerde family to find a solution for the Memorial tree; as well as donate a remembrance plaque and assist with funding.
- 3) **Public Hearing:**
- 4) **Reports/Other Business:**
 - a. The council reviewed the Minnehaha County Sheriff's monthly report & call log from November.
 - b. Public Works Superintendent Pedersen and Mayor Bunde addressed the council about availability and down payment for the new city truck purchase budgeted for 2024. There are a limited number of used trucks available and they sell quickly. A motion was made by Lyon and seconded by Evans to approve a \$10,000 down payment. The motion was carried with all members voting aye.
 - c. Mayor Bunde addressed the council for input and assistance in preparing for the 2024 Colton baseball season. Sponsorship letters for new and previous donors are needed, including an explanation with pictures of what the contributed funds facilitated. Currently, there are three sponsorship tiers. Purchasing a sponsorship sign is not a requirement. The city assumes responsibility for sign maintenance. An \$80,000 loan was taken out for the new LED light fixtures recently installed. Council member Amundson and Mayor Bunde will collaborate on the sponsorship letters. Council member Evans will start contacting local businesses regarding sponsorship.
- 5) **Quotes:**
 - a. Finance Officer Fraser is awaiting a call back from our finance software company Banyon's preferred payment processor, Nuvei. A vote is tabled for the next meeting.
 - b. Finance Officer Fraser addressed the council to approve switching office phone systems from 3CX on-premises to 8X8 cloud-based. Amundson made a motion seconded by Foster to approve the transfer from 3CX to 8X8 phone system. Motion carried with all members voting aye.
 - i. Annually, 3CX costs are \$265 for hard phone license renewal, \$1,420 for IT support, and \$2,127 for Golden West landlines = \$3,812 / 12mo = \$318mo. City Hall uses Golden West long-distance calling, the plan costs \$0 monthly fee, and a flat \$0.14 per minute for both in-state and out-of-state calls.
 - ii. 8X8 estimated monthly bill of \$120 flat fee, fax number, and long-distance calls included will use the same hard phones we already own, hard phone reprogramming by Raztech estimated \$560 – on-time, phone support from IT included in the monthly inclusive payment to Raztech.

- c. Public Works Superintendent Pedersen presented the council with a quote (\$1,082.63) for the city payloaders' motor valve adjustment. A motion to approve was made by Amundson and seconded by Wochnick. Motion carried with all voting aye.
- d. Finance Officer Fraser presented the council with quotes from Midco for internet service at City Hall. Midco has never previously requested payment for internet at City Hall. Andrew Curley (Sr Director of Government Relations) advised "Our 2016 franchise agreement does not have any free internet provisions. It only calls for free video at up to 3 locations, City Hall, the Fire Department, and TJz Bar. "Free data is against our policy, but we are willing to provide a 60-day notice before they have to start paying." City Hall uses between 50-100Mb of internet bandwidth. Voting is tabled for the next meeting.
 - i. 12-month pricing 100Mbps down/ 30Mbps up @ \$105 per mo
 - ii. 24-month pricing (-\$10 Saving per month)100Mbps down/ 30Mbps up @ \$95 per mo
 - iii. 36-month pricing (\$-20 Saving per month)100Mbps down/ 30Mbps up @ \$85 per mo
 - iv. 60-month pricing (\$-30 Saving per month) 100Mbps down/ 30Mbps up @ \$75 per mo
 - v. Cable modem = \$8 lease per mo
 - vi. Cable Modem (One Time Purchase) \$149
 - vii. Static IP = \$10 per month

6) Ordinances, resolutions, policies, and motions:

- a. The agenda from 11/13/23 was approved by a motion from Lyon seconded by Wochnick. Motion carried with all voting aye.
- b. The meeting minutes from 11/13/23 were approved by a motion from Wochnick seconded by Amundson. Motion carried with all voting aye.
- c. The special meeting agenda from 11/20/23 was approved by a motion from Wochnick seconded by Foster. Motion carried with all voting aye.
- d. The special meeting minutes from 11/20/23 were approved by a motion from Amundson seconded by Evans. Motion carried with all voting aye.
- e. A temporary change to the city council meeting time for the winter months, from 7:00 P.M. to 6:30 P.M. was discussed by the council. Finance Officer Fraser will confirm with Colton's Attorney, Patrick Glover, a motion is sufficient for the temporary meeting time change. Pending a motion is sufficient, a motion to approve was made by Amundson and seconded by Lyon. Motion carried with all voting aye, to start in January 2024. Fraser confirmed with Mr. Glover, a motion is sufficient for the temporary meeting time change.
- f. The Colton Cemetery, located at 703 E 7th St Colton, SD 57018, requests Colton City Council approval for an addition in the Southeast Quarter of Section 26, Township 104 North, Range 51 West of the 5th Principal Meridian, Minnehaha County, South Dakota. A plot map was provided at City Hall, for the additions of blocks C and D, plat of lots 1 through 21 for block C & lots 1 through 21 for block D. A motion to approve was made by Amundson seconded by Wochnick. Motion passed with all voting aye.
- g. Colton City Claims for December 2023 are deferred to the next meeting.

- 7) **Adjourn:** A motion was made by Amundson to adjourn seconded by Wochnick. Motion carried with all voting aye. The meeting was adjourned at 8:54 P.M.