

City of Colton Pool and Lifeguard Manager

As a team member of the City of Colton pool, the manager is responsible for overseeing the daily operations of the pool area, facility, and Lifeguard staffing needs. This role will include providing patrons with a safe, clean, and enjoyable setting while responding to their needs as they relate to use of the pool area and facility.

Job Types: Seasonal, Part-time/Full-time (not to exceed 40 hours)

Pay: \$11.00 - \$13.00 per hour

Benefits: Non-benefit position

Reports to: Mayor, City Council

Location: Colton, South Dakota

Why work at the City of Colton Pool?

- Fun and friendly environment
- Opportunities to learn and expand your skill set.
- 100% PAID Lifeguard training!
- Collaborate with a diverse team and form meaningful relationships
- Enjoy the small-town atmosphere!
- Get to know your customers one-on-one!

Qualifications:

- Must be a minimum of 18 years of age
- Flexible schedule is required: days, nights, weekends and holidays
- Must be able to attend all mandatory training/meetings

Essential Duties and Responsibilities:

- Be responsible for ensuring that correct surveillance of the pool area is being done - maintaining safe swimming conditions in the pool, deck, and surrounding areas.
- Develop and maintain staffing schedule to best fits needs of the pool and concession area
- Conduct on-boarding and training to ensure all employees are knowledgeable to make decisions and are aware of the expectations of their role
- Conduct employee corrective action and performance meetings, up to termination, if necessary
- Conduct end of season performance evaluations for each lifeguard staff
- Check the first aid supplies and reports needed items to management in a timely fashion.
- Open, close, and operate concession stand at the facility if necessary due to staffing
- Maintain logs and records of pool attendance, including the collection of payment for entry
- Maintain chlorine and pH readings at appropriate health code levels
- Complete incident and accident report accurately and timely manner
- Act on any reports of suspicious persons/activities or hazardous conditions
- Present a welcoming, professional, and positive image
- Display honestly, integrity, and awareness at all times
- Ability to adhere to the assigned work schedule by maintaining regular and punctual attendance

Mathematical Skills: Basic math skills. Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Certificates, Licenses, Registrations: Accredited Lifeguarding Certification or the ability to obtain the certification at the time of hire All lifeguards are required to hold a current Red Cross Lifeguard Training, CPR and First Aid certifications.

How to Apply:

City of Colton website: <https://coltonsd.govoffice3.com/>

Find us on Facebook: <https://www.facebook.com/CityofColtonSD>